

*******JOB OPPORTUNITY*******
NON-APPROPRIATED FUND (NAF) POSITION

ANNOUNCEMENT NO: 11-648

POSITION TITLE: Cook, NA-08, Flexible

SALARY: \$10.42 per hour

LOCATION: Top O' the Mar, MWR Department
Naval Base Guam

AREA OF CONSIDERATION: Internal NAF employees at Naval Base Guam only

OPEN DATE: 11 January 2012

CLOSING DATE: Open until filled

FIRST CUT-OFF: 18 January 2012

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INTRODUCTION: This position is located at Top O' the Mar, MWR Department, Naval Base Guam.

MAJOR DUTIES AND RESPONSIBILITIES: Independently prepares all types of meats, poultry, seafood, vegetables, fruits, sauces, and gravies for menus. Prepares, cooks, seasons, and portions food for all meals following standardized recipes at different levels of difficulty, makes modifications to recipes for ingredient quantities, number of servings, and size of the equipment available. Plans, regulates, and schedules cooking procedures so numerous completed food products are ready at the same time. Prepares and presents food in a visually appealing manner. Prepares menu items using special or difficult recipes requiring numerous interrelated steps, many ingredients, and lengthy preparation time. Prepares a variety of menu items using several different and complex methods of preparation. Tests and evaluates new food products. May coordinate the work of lower graded employees engaged in a variety of standard cooking operations. Performs other related duties as assigned.

QUALIFICATIONS: Thorough knowledge of the full range of food preparation principles, including the techniques and procedures necessary to develop new or recurrent recipes. Knowledge of procedures related to cooking in large quantities. Skill to overcome practical production problems; evaluate final food products, and initiate corrective action. Ability to expand and modify recipes and to develop standardized recipes for quantity cooking. Skill in the operation, breakdown, and cleaning of food service equipment used in large quantity food production. Ability to organize and coordinate work of lower graded employees.

HOW TO APPLY: Current NAF employees may apply by submitting an "Internal Application" (NAFHRO FM-01) or resume to NAF Human Resources Office Bldg 203, Halsey Drive, Nimitz Hill, Piti or storefront office in Bldg 23008, Andersen Air Force Base. Applications may also be submitted via email to M-GU-CNRM-NAFHRO-N9@fe.navy.mil. We reserve the right to close this position without further announcement. **All applications MUST be submitted to the NAF Human Resources Office by closing date on the announcement in order to be considered.**

Application packages may be obtained via our webpage at www.36fss.com/naf.html or www.mwr Guam.com/content.php?keyword=jobs

For those claiming hiring preferences, please contact our office or visit our website for required documents:

Military Spouse Preference: Submit MSP form with sponsor's PCS orders.

The Department of Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, or any other non-merit factor.

PRIVACY ACT STATEMENT FOR NAF APPLICANTS: "Authority to request this information is derived from 5 U.S.C. 301, Departmental Regulations. The purpose of this information is to determine the qualifications, suitability, and availability of applicants for employment with a NAF activity, and of current employees for reassignment, reinstatement, transfer, or promotion. The information will be used to assess qualifications, entitlement, and overall employment suitability. Completion of information on this form is voluntary. Failure to provide this information may prevent you from receiving full consideration for the position you seek."