

TALKING PAPER
ON
VOLUNTARY SEPARATION PAY (VSP) ELIGIBILITY CRITERIA

Eligible

- Officers in select Air Force specialties and year groups are eligible for VSP
 - Grades of major and below in the following core Air Force specialties: 13S, 15W, 21A, 33S, 38F, 52R (except Catholic Chaplains), 61B, 61C, and 65F who were commissioned in the year groups 1998, 1999, 2002, 2003 and 2004
- Officers eligible for VSP are also eligible to meet the Reduction in Force Board
 - Officers who were commissioned through Officer Training School and ROTC must have completed four years of active-duty service before separation, and Air Force Academy graduates must have completed five years on active duty before separation
 - Officers who have accepted aviator continuation pay, Judge Advocate Continuation Pay, or a critical skills retention bonus may apply under this program; however, they will be required to repay all unearned portions of their bonus
 - Recoupment of the Career Status Bonus is waived
 - Officers who are in formal training courses or developmental education assignments may apply for VSP

How to Apply

- Applications will be considered in the order they are received by the Air Force Personnel Center via the Virtual Military Personnel Flight
 - Select “Apply for Voluntary Separation,”
 - when prompted to “Select a Separation Provision,”
 - select “SECAF Approved Early Separation Program.”
 - include “I am requesting to separate under the Voluntary Separation Pay (VSP) Program” in the remarks section

Milestones

- April 1, 2010 VSP application period start date
- May 24, 2010 Retention Recommendation Form (RRF) Accounting Date - the date an officer's Senior Rater is determined based on the unit to which the officer is currently assigned.
- June 30, 2010 VSP application window closes
- Sept. 6, 2010 RRF copies are to be provided to eligible members no later than this date
- Sept. 17, 2010 Cutoff date for submitting letters to the board

Sept. 20, 2010 VSP/Reduction in Force (RFF) board convenes at the Air Force Personnel Center

November 2010 Board results released

Dec. 31, 2010 Mandatory separation date for those electing VSP

March 1, 2011 Separation date for those selected for non-retention by the RIF board